



Holly Area Schools

6161 E. Holly Rd · Holly, MI 48442 · 248.328.3100

Mobile Computing Device Acceptance 2025-2026

Student Responsibility and District Expectations

Holly Area Schools provides students with Mobile Computing Devices (MCDs) to support and enhance learning. These devices are school property, and students are expected to use them responsibly and maintain them in good working condition. **Technology misuse, negligence, or failure to follow expectations will result in disciplinary action and financial liability.**

Use of a district-issued MCD is a privilege—not a right. Any intentional damage, vandalism, or misuse of a device may result in full replacement charges and potential loss of technology privileges.

Taking Care of Your Device

Students are responsible for the general care and safekeeping of the Chromebook or iPad issued to them. Devices must:

- Remain free of stickers, markings, or personal labels. **Tampering with asset tags is prohibited.**
- Be stored **securely** when not in use. **Unattended devices are not permitted** unless locked in a student's locker.

If a device fails to function or is damaged:

- **While on/off campus**, students must immediately notify a classroom teacher.

Devices must never be:

- Stored in vehicles.
 - Left in unlocked lockers or unsupervised spaces.
 - Lifted or carried by the screen.
 - Transported with items (books, supplies, cords) that could apply pressure or damage the device.
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General Device Guidelines

General Precautions:

- No food or drinks near MCDs.
- Insert cords and USB devices carefully.
- Disconnect power cords when not in use.
- Power down regularly to apply updates and extend battery life.

Transporting Devices:

- Close lids and unplug cords before moving a device.
- Never transport a Chromebook with the lid open or lifted by the screen.
- Carry devices in a padded backpack or bag—do not toss or drop.

Screen Care:

- Never apply pressure to screens.
- Do not close devices with items on the keyboard (e.g., pens).
- Clean screens only with a soft, dry microfiber cloth.
- Do not poke, scratch, or apply cleaning solutions to screens.

Asset Tags:

- Devices are tagged for district asset tracking.
 - **Do not remove, modify, or damage tags.**
 - Missing or tampered tags may result in full replacement charges.
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Technology Use and Conduct

Students must:

- Only use district technology under staff supervision.
- Access only appropriate, educational websites and tools.
- Never share accounts or passwords outside their immediate family.
- Follow all district policies.

Improper use of school-issued technology or network access may result in **suspension of technology privileges, school discipline, and/or referral to law enforcement.**

Damage, Loss, and Fees

Students and parents/guardians are **financially responsible** for loss or damage to district-issued devices. Failure to return a device or pay assessed charges may result in:

- **Withholding of report cards or final grades.**
- **Exclusion from graduation ceremonies or school events.**
- **Referral for civil action or criminal charges.**

Damage Type	2025 - 2026 Estimated Fee (Including Labor)
Screen Replacement (Chromebook/iPad)	\$125
Damaged Keyboard	\$75
Replacement Charger	\$25
Full Chromebook Replacement	\$300
Full iPad Replacement	\$400
Tampered/Missing Asset Tag	Up to Full Replacement Cost
Intentional Damage/Vandalism	Full Cost of Repair or Replacement
Lost/Stolen (with police report)	Reviewed case-by-case
Lost/Stolen (no police report)	Full Replacement Cost

Fees are based on vendor rates and are subject to change. Final cost is determined by Holly Area Schools.

Student Computer Use Acknowledgment Form

No student shall be allowed to use school computers until the parent/guardian has signed and returned this acknowledgment to the school.

Parent/Guardian:

I have read the Student Computer Use Policy. I understand that my son/daughter's use of school computers is subject to compliance with these rules. I further understand that violation of the policy and/or rules may result in the revocation of computer privileges and may also be subject to further disciplinary and/or legal action.

By signing this form, I agree to the following:

1. I give my permission for my child to use a chromebook and or iPad at school and at home as needed to complete school work as assigned.
2. I acknowledge that I will be responsible for any damages (excluding normal wear and tear) to devices issued to my child.
3. Whenever requested by the school administration, I will return the item issued to me in proper working order (excluding normal wear and tear). I will reimburse the district for damage or loss of any item(s) issued to my son/daughter that is damaged or lost, at my expense. If I do not pay any fees or return the device, I understand that my son/daughter may be excluded from graduation activities and I may face legal action or outstanding debts may be turned over to a collection agency Any suspicion of theft and/or intentional damage to the item(s) will be reported to the appropriate law enforcement agencies.

By checking out a Holly device, the parent/guardian is acknowledging their child needs a device to support learning at home and in the Holly Area School District.

Student Name: Fills in from Skyward

Date: _____ (Required)

Signature of Parent/Guardian: _____
(Required)